

**THORP SCHOOL DISTRICT #400
BOARD OF DIRECTORS
10831 North Thorp Hwy, Thorp School Library
August 21, 2018
6:00 p.m.**

Board Members Present: Loretta Bushbaum, Rachel Carlson, Spring Liles, Nicki Morelli-Mayer
Board Members Absent: Carol Johnson

Andrew M. Perkins, Secretary to the Board; Niki Pollock, Clerk to the Board

Guests: Brenda McKee, Laura Jones, Andrea Green, Todd Gibson, Karma Seubert, Ed Foster, Jenny Jones

a. PUBLIC HEARING	Rachel Carlson called the meeting to order at 5:30 p.m., Rachel Carlson led the flag salute.
b. Approval of Minutes	<p>A. July 24, 2018 Nicki Morelli-Mayer motioned to approve the Minutes of July 24, 2018, Regular Meeting of the Board; Spring Liles seconded. The vote was unanimous.</p> <p>B. August 16, 2018 Nicki Morelli-Mayer motioned to approve the Minutes of August 16, 2018, Special Meeting of the Board; Spring Liles seconded. Rachel Carlson abstained from the vote as she was not present at the August 16, 2018 meeting. The vote was unanimous.</p>
c. Approval of Agenda	Spring Liles motioned to approve the Agenda; Loretta Bushbaum seconded. The vote was unanimous.
d. Approval of Consent	<p>A. Consideration to approve the resignation of Thorp School Board member Rachel Carlson. (Action)</p> <p>B. Consideration to approve the Teacher Contract of Patti Woodruff effective September 1, 2018. (Action)</p> <p>C. Consideration to approve Investment Pool Agreement with Kittitas County (Action)</p> <p>D. Consideration to approve Fines and Fees Schedule for 2018-2019(Action)</p> <p>E. Consideration to approve School Vehicle Maintenance and Repair Agreement with Ellensburg School District (Action)</p> <p>F. Consideration to approve Thorp JR/SR Handbook (Action) One year school year contract.</p> <p>G. Consideration to approve Elementary Handbook (Action) Loretta Bushbaum motioned to approve.</p> <p>H. Consideration to Approve Substitute Handbook (Action) Agreement for students to work with teachers.</p> <p>I. Consideration to approve Warrants (Action)</p>

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	<p>Spring Liles motioned to approve items on Consent Agenda. Nicki Morelli-Mayer seconded. Vote was unanimous</p> <p>Rachel Carlson: Handbooks look really well done.</p> <p>Andrew: A lot of work went into it to make sure that state requirements were met. We also worked hard on a sub handbook.</p>
e. Public Comments	None
f. Reports to Board	<p>A. Superintendent’s Report (Discussion)</p> <ul style="list-style-type: none"> a. Enrollment as of now is 180. We expect more to enroll and hope to be at 180+. With Running Start students we are around 190. Preschool enrollment is at 14. We have some tours scheduled and some families we are waiting to hear back from. September meeting will have a full report of those moving in and out of the district. b. Tomorrow Laura Jones and staff will be working on the schedule for middle/high school. We now have the Spanish teacher hired and can build a schedule for the year. c. Andrew passed around a copy of newsletter going out tomorrow or Thursday. d. Karma has adjusted the routes and will add a stop in Cle Elum and Ellensburg. This change will stretch the route out a bit time-wise, but it’s best for the district e. Copies of training the staff will be in for September 4&5 were passed out. Board and Admin will have breakfast ready for staff when they arrive so we can start right at 8. Andrew is working on the power point for the HIB training and will have a full packet of information on the process and how to spot the symptoms. Staff can present concerns to Laura, who will work the issue. If it continues to escalate, Andrew will conduct a full investigation according to the packet. f. Loretta Bushbaum: Can we see the report? I handed it out to two parents today; we will make it available

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	<p>g. Loretta Bushbaum: So breakfast? Is Terri supervising? Andrew: Board will do Breakfast, Lunch provided by National Guard, Laura helping with 2nd lunch, Walking Tacos.</p> <ul style="list-style-type: none">a. Staff will have some time to work in their classrooms on day 2b. Students will have a test on the Student Handbook based on staff input.c. Loretta Bushbaum: How many people? Andrew: About 50 the first day and about 25 the second. <p>h. Wenatchee World sent some samples of a project we would like to develop. Thorp Tales newspaper as an alternative to the newsletter. Move to incorporate this into CTE class so students can create the newspaper, manage the website and be producing the product. A staff member is excited about the prospect.</p> <p>B. Student Services Coordinator (Information)</p> <ul style="list-style-type: none">a. Laura – Andrew covered a lot of my report earlier. It shows how well we’ve been working together. Andrew took the lead on Secondary; I worked on Elementary. Testing K-5 is tricky since the issues and abilities in that age group are more diverse. We hired Barb as Office Coordinator, thank you for letting her start early. Three teachers are coming in tomorrow to help build a schedule. We are fielding a lot of phone calls from parents about concerns and questions. We will be putting together little groups of newer students so that they don’t feel alone. Pull kids from similar areas. Make sure they have friends and a safe place. Lost some kids to running start, 7-8 kids going to running start. Down to 3 students in the 11th grade. Loretta Bushbaum: What happens if they don’t do well in College. Laura: CWU has the liberty to send them back to the school. Sitting down with Running Start coordinator, Angela, to go over the program and build a relationship with them. I’ve been here a month now. I love my job! Working on opening day, playing superhero music, greeting them when they come in.
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	<p>Airforce cadets are coming as color guard for the assembly, staff relay race. Good for kids to see teachers having fun. 1-12 starts 9/6, K starts following Monday. We've been extremely busy trying to get all the pieces for the start of school together.</p> <p>C. Facilities (Information)</p> <ul style="list-style-type: none">a. The state of WA is conducting the school's seismic safety assessment. Structural engineers were in, and we should hear in the next month. According to the timeline, it will be Spring Liles before they decide what if anything they will be doing to the schoolb. Grant for modernization. Working with DES and an energy services contractor to come in and see how we can get some ventilation in the Brick Buildingc. New carpet went in the Brick Buildingd. New flooring in the Elementary Bathroome. Paul has been gone a few weeks. It'll be our crunch time once he gets backf. Loretta Bushbaum: Roof? E: Working on getting numbers to apply for small repairs grant L: Timeline? A: Should be the end of September, October.g. Back to School Bash on 9/4 from 6 pm -7 pm for K-5. We also have an opportunity for 6-12 to have tours and meet people at 6:30 pm. <p>D. Transportation (Information)</p> <ul style="list-style-type: none">a. Karma is currently out on the route; Andrew gave a report earlier on new routesb. Karma arrived from her route, working on the schedule so we can update the routes. Route 3 will get a new stop but don't know if AM, PM, or both. A new stop has been added on Robinson, along with a new stop in Cle Elum. An ad is going in the paper for a bus driver. Joe may or may not be back. Glenda may be able to drive in the meantime. We have a lady in Cle Elum that could sub in the afternoons. <p>E. Athletic Director (Information)</p> <ul style="list-style-type: none">a. Went to Central WA B meeting to get up to speed on rule changes for WIAA, most changes are about middle school for Thorp. About five boys are playing HS
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	<p>football; four girls are playing volleyball. MS football starts tomorrow. Tough to reach those kids in the summer. Next year need to work on that in the Spring. Talked to Blackburn to get an email out to girls for MS volleyball. They need eight practices before their first game. Confirmed First Aid/CPR on schedule Sept fifth at 3:30, for coaches and staff. We need to give our kids a survey in the first week regarding Title IX. The previous survey was outdated. We need them for the CPR audit. We are working well with Karma getting kids to and from practice. Practices don't line up well for getting our kids transportation since the different sports have different times. I have a number of Athletic Files to go through as well. Loretta Bushbaum: Do you have all of the equipment and transport. Todd: It is difficult to communicate with kids for summer practice. Once school starts, it will be easier. I'm loving the work.</p> <p>F. Business Manager (Information)</p> <ul style="list-style-type: none"> a. Gave financial report b. Top spending was for the Weight room c. Continued contract with substitute scheduling d. Green: Confirm using Aesop since that was a question about that. Brenda: They dropped the cost. They have a three-year increase schedule, giving us time to look at other options. e. Received official notice of audit. Happy that after Brenda's first full year, the audit showed no findings and no recommendations. f. Finished School Accounting 1 and 2 with flying colors.
<p>g. Old Business</p>	<p>A. Policy 3210 P - Non-Discrimination (Second Reading) (Action)</p> <ul style="list-style-type: none"> a. Revisions Andrew: Required by CPR and conforming with WSSDA recommendations. b. Cheanna was a big help in incorporating the policy into the handbook. c. Spring Liles motioned to approve. Loretta Bushbaum seconded. The vote was unanimous. <p>B. Policy 5010 P - Non-Discrimination (Second Reading) (Action)</p>

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	<ul style="list-style-type: none"> a. Revisions Andrew: Required by CPR and conforming with WSSDA recommendations. Also incorporated into the handbook b. Nicki Morelli-Mayer motioned to approve. Spring Liles seconded. The vote was unanimous. C. Policy 1400 - Meetings, Public Notice, Quorum, Meeting Conduct and Order of Business, and Public Comment (Second Reading) (Action) <ul style="list-style-type: none"> a. Revision: Moving to one meeting b. Spring Liles motioned to approve. Nicki Morelli-Mayer seconded. The vote was unanimous. D. WSSDA Conference (Action) <ul style="list-style-type: none"> a. Spring Liles, Nicki Morelli-Mayer, Loretta Bushbaum will go to the conference Thur – Sat. b. Rachel Carlson encourages whoever takes Rachel Carlson’s spot to attend. c. Andrew will also be going as part of his Superintendent class
<p>h. New Business</p>	<ul style="list-style-type: none"> i. Procedure 1115P - The Board of Directors, Vacancies (Action) <ul style="list-style-type: none"> a. Andrew: Want to make sure they had the policy and procedure. Rachel Carlson is resigning. Can appoint someone, will have to file in May to run in next election. b. Need to direct NP to put the notice out and set a timeline. How long to post, when will interviews be. c. Andrew will check with WSSDA to make sure legal covered. d. Proposal: Run an ad for two weeks. Conduct interviews September 25. Start at 4:00 with interviews, Special Meeting at 5:30 to vote, short break. The new member joins for a regular meeting at 6 pm. <ul style="list-style-type: none"> i. Nicki Morelli-Mayer motioned to approve, Spring Liles seconded. The vote was unanimous. j. 2018-2019 Meeting Schedule (Action)

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	<ul style="list-style-type: none"> a. Proposed meetings including Executive sessions and budget workshop in April after the legislative budget is out. b. Rachel Carlson: We need to amend the September 26th to include the special meeting and interview? c. Should we decide which planning meetings we will each go to? Andrew: we will just need to know a month before as people won't know their schedules this early. d. Propose: amend the schedule to include a special meeting e. Nicki Morelli-Mayer motioned to approve. Spring Liles seconded. The vote was unanimous k. Substitute Rates (Action) <ul style="list-style-type: none"> a. Andrew: We should consider raising sub rates to be more competitive in the area. He has inquired with retired teachers at Suncadia. Based on information gathered from meetings we need subs, and a higher rate will help. Have three different subs 03, 3-4, 4+ rates 50, 100, 150 many schools split it down the middle, half a day or full day. Rachel Carlson: what would be the half day rate. Brenda: 100 for half day, and 165 for the whole day. b. Laura: half day subs, if the teacher is only gone 2 hours, could continue to roam classes and help where needed. c. Proposal: Amend the substitute rate to \$165 full days and 100 half days. d. Nicki Morelli-Mayer motioned to approve. Loretta Bushbaum seconded. The vote was unanimous.
<p>I. Correspondence</p>	<ul style="list-style-type: none"> m. New OSPI Student Discipline Rules (Information) <ul style="list-style-type: none"> a. Admin there to protect student and school rights. OSPI information. Cannot deny education opportunity for students. Regardless of the infraction. Will be working with teachers and staff

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	<p>to make sure education continues</p> <ul style="list-style-type: none"> b. Loretta Bushbaum: There was a good article by OSPI about why kids drop out. By the time they are in 3-4 grade, if they aren't doing well at math, they set themselves up for leaving school later. c. The number one issue is not being in the classroom; it will happen with the disruptive student being removed. But we will project their education to the home so that they don't stop learning. Laptops and Kajeets will be provided. Kajeet hotspots close the loop; parents just have to get them connected to the tech we provide. Laura can monitor and block. Staff can see if kids are really logging into homework or not. Changes behavior of students and parents. n. DES Energy Program (Information) <ul style="list-style-type: none"> a. Ed and Andrew are working on this behind the scenes. Working on the grant to have the state help pay for the roof. Want to get a grant to get air conditioning in Brick Building. b. Loretta Bushbaum: Is this the money I had asked about? Andrew: yes o. Letter to the Editor (Information) p. Ironic letter to the editor. McCleary came out of this district. They are the ones getting hurt the most. It has to do with demographics. Royal is getting tons of money pouring in; Thorp is not getting any. People under the impression that all districts got a square deal. They did not. Davenport in a similar situation, those districts are in a panic. 200 losers and 95 winners. Those districts are getting together behind the scenes to go to the legislature and a capital projects levy that we will work on in Oct. We need to get ahead of this before Feb, March. Work on not having a general fund for carpet, linoleum, etc. move it over to cap project and keep money in gen for salaries. q. Been meeting with Ellensburg and Kittitas to move forward. WSSA meeting in Sept to go over this.
r. Board Members	Nicki Morelli-Mayer: Thank you for your service to the board

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Comments	Sorry to have to go, if it weren't' for the location rules I'd stay Andrew": personally thank her as the rule knower Spring Liles: You will be missed Brenda: I ditto everyone's comments
s. Adjournment	a. Spring Liles motioned to adjourn; Nicki Morelli-Mayer seconded. The vote was unanimous.
t. Exempt Session	a. 7:15 pm - 7:44 pm
Upcoming Meetings and Events	Sp 25 – Special Board Meeting: Director District #3 Interviews & Vote August 25 – Regular Board Meeting August 26 – Special Board Meeting