Thorp School District
2020-2021 Reopening Plan
September 1, 2020
Revised 10/27/2020

School reopening date: September 10, 2020
Last day of the school: June 18, 2021

- Health Safety And Wellness
- Equity
- Prioritize Face To Face
- Engage and Communicate
- Academic Progress
Dear Thorp Students, Parents, and Community,

Our district’s primary focus is on the health and safety of our students, families, and staff as we plan for reopening the school. After careful consideration and in consultation with our Kittitas Valley Health Officer Dr. Mark Larson, we will open in the fall in the Online model. Masks will be required for all students, staff, and visitors.

When we moved to distance learning last spring we were in emergency mode. We have had time to assess spring learning and work on a plan for the upcoming school year. This fall we will supplement our Online learning program with opportunities for all students to participate in optional, in-person instruction. We will be creating Learning Pods of up to 5 students per classroom. This document outlines our plan to fulfill our mandate of educational justice for all students by affording a robust online and in-person instruction for all students this year.

We are looking at a phased approach by quarter and will use the local health authorities to assess when it is safe to move to Hybrid A, which will mean bringing in half of the students into the school for two days each and also giving the option for parents to continue remote learning.

Staff have received further training in online instruction and will be in the building during the school day. In the mornings they will be providing in-person learning. In the afternoons they will be providing online instruction. Our staff will contact you when your student may come in and receive specialized instruction in areas where they may need help.

We need your assistance in keeping your student engaged in online attendance and in completing their course work. We will be taking daily attendance based on in-person attendance, Zoom attendance, and completed course work posted to the teacher’s website. We will be closely monitoring progress by all students and will contact you immediately if we feel a student is starting to fall behind.

We appreciate your patience and support as we move forward this year. We feel this is the safest and healthiest approach while giving families options to stay connected to the Thorp family. We look forward to the day we can all safely return.

Andrew M. Perkins
Superintendent/Principal
**Thorp School District Back to School Plan Chart 2020-21**

*On campus activities increase slowly, incrementally, with safeguards in place as local conditions improve.*

Kittitas County Health Department will work with the Department of Health to fine tune the metric used to open schools.

School Board Review (SBR)* monthly to assess the outlook and determine instruction type for upcoming quarter.

### Instruction Type Permitted

<table>
<thead>
<tr>
<th>LOW RISK</th>
<th>MEDIUM RISK</th>
<th>HIGH RISK</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Thorp</strong></td>
<td><strong>Full Open</strong></td>
<td><strong>Hybrid A</strong></td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Thorp Instruction Type</th>
<th>Low Risk</th>
<th>Medium Risk</th>
<th>High Risk</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full Open</strong></td>
<td>All students on campus.</td>
<td><strong>Hybrid A</strong>: Learning Pod Group A will be in school on Monday/Tuesday. Learning Pod Group B will be in school on Thursday/Friday. Wednesday will be dedicated to office hours and Professional Learning Communities. Preschool will be full open and meeting Monday, Tuesday, Thursday, and Friday.</td>
<td><strong>Online</strong>: Learning based on Thorp’s online instruction plan with opportunities for in school instruction in learning pods to deliver specialized instruction and meet Educational Justice standards. Teachers and administrators will put together a plan for in person instruction and will communicate these opportunities with parents. On September 10th Learning Pod Group A will attend in an am and p.m. shift.</td>
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### 1st Quarter INSTRUCTION

<table>
<thead>
<tr>
<th>2nd Quarter INSTRUCTION</th>
<th>3rd Quarter INSTRUCTION</th>
<th>4th Quarter INSTRUCTION</th>
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<tbody>
<tr>
<td>9/10-11</td>
<td>16-Nov</td>
<td>8-Feb</td>
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<td>14-Sep</td>
<td>23-Nov</td>
<td>15-Feb</td>
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<td>21-Sep</td>
<td><em><em>SBR</em> 11/24</em>*</td>
<td>22-Feb</td>
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<td>28-Sep</td>
<td><strong>30-Nov</strong></td>
<td><em><em>SBR</em> 2/23</em>*</td>
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<td>5-Oct</td>
<td>7-Dec</td>
<td>1-Mar</td>
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<td>12-Oct</td>
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<td>19-Oct</td>
<td>21-Dec</td>
<td>15-Mar</td>
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<td>26-Oct</td>
<td><em><em>SBR</em> 12/22</em>*</td>
<td>22-Mar</td>
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<td><em><em>SBR</em> 10/27</em>*</td>
<td>4-Jan</td>
<td><em><em>SBR</em> 3/23</em>*</td>
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<td>2-Nov</td>
<td>11-Jan</td>
<td>29-Mar</td>
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<td>9-Nov</td>
<td>18-Jan</td>
<td>5-Apr</td>
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<tr>
<td>25-Jan</td>
<td><em><em>SBR</em> 1/27</em>*</td>
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<tr>
<td>1-Feb</td>
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All Types: In the case of inclement weather conditions, a call/email will go out by 8:00 pm the night before and school will be online for that school day.
KITTITAS COUNTY HEALTH DEPARTMENT
Handling Suspected Presumptive or Confirmed Cases

Handling Suspected, Presumptive or Confirmed Cases of COVID-19 Flow Chart & Protocol

Screening Flow Chart

Screen for COVID-19

- **NO FLAGS**
  - PROCEED TO SCHOOL

- **CLOSE CONTACT BUT NO SYMPTOMS**
  - CANNOT GO TO SCHOOL

- **COVID DIAGNOSIS BUT NO SYMPTOMS**
  - HOME FOR 14 DAYS FROM LAST DATE OF CLOSE CONTACT

- **1 OR MORE COVID SYMPTOMS**
  - HOME FOR 10 DAYS FOLLOWING FIRST POSITIVE COVID TEST

- **CANNOT GO TO SCHOOL**

**COVID SYMPTOMS**
- Fever or chills
- Cough
- Shortness of breath/difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

* Close Contact = < 6 feet distance for approx. 15 minutes to a confirmed COVID positive person.

HOME UNTIL:
If no PCR test is performed or PCR test is positive for COVID-19: at least 24 hours have passed since recovery (defined as no fever without the use of fever-reducing medications and/or improvement in other symptoms); AND at least 10 days have passed since symptom(s) began.

If PCR is negative for COVID-19: stay home until 24 hours after fever resolves and symptoms are improving.

Region 7 – 8/12/20  References: WA DOH. Document Approval: Chelan-Douglas, Grant, Okanogan and Kittitas County Health Districts
**TABLE OF CONTENTS**

Thorp School District Back to School Plan Chart 2020-21................................................................................................................. 3
Handling Suspected Presumptive or Confirmed Cases ..................................................................................................................... 4
Ongoing Readiness Assessment ....................................................................................................................................................... 7
Continuous Learning Guidelines and Expectations for the Thorp School District* ........................................................................... 8

**BUS ROUTES/HEALTH ATTESTATIONS/POINT OF ENTRY** ............................................................................................................... 8

**ACADEMIC SCHEDULE** ................................................................................................................................................................... 8
  
  September 10 & 11 ...................................................................................................................................................................... Error! Bookmark not defined.
  1st Quarter Online ...................................................................................................................................................................... Error! Bookmark not defined.
  Hybrid A ..................................................................................................................................................................................... 9
  Hybrid B ..................................................................................................................................................................................... Error! Bookmark not defined.
  Full Open ................................................................................................................................................................................... 9

**CLEANING SCHEDULE** .................................................................................................................................................................. 10

**FOOD SERVICE** ............................................................................................................................................................................ 13

**RECESS SCHEDULE** ...................................................................................................................................................................... 14

**TECHNOLOGY** .............................................................................................................................................................................. 16

Thorp’s Overarching Goal ........................................................................................................................................................ 17

**Online Learning** ........................................................................................................................................................................... 18
  
  Expectations for Teachers ........................................................................................................................................................ 18
  Expectations for Students ........................................................................................................................................................ 19
  Expectations for Parents/Guardians ........................................................................................................................................ 19
  English Language Learners ....................................................................................................................................................... 20
  Title I/LAP .................................................................................................................................................................................. 20
  Counseling ............................................................................................................................................................................... 20
<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Education</td>
<td>20</td>
</tr>
<tr>
<td>504 Plans</td>
<td>20</td>
</tr>
<tr>
<td>Highly Capable Program</td>
<td>21</td>
</tr>
<tr>
<td>Learning Pods</td>
<td>21</td>
</tr>
<tr>
<td>Online Schedules</td>
<td>21</td>
</tr>
<tr>
<td>PK – 5th Professional Learning Community</td>
<td>22</td>
</tr>
<tr>
<td>Grades PK – 2nd Schedule and Expectations</td>
<td>22</td>
</tr>
<tr>
<td>Grades 3rd – 5th Schedule and Expectations</td>
<td>22</td>
</tr>
<tr>
<td>6-12 Professional Learning Communities</td>
<td>23</td>
</tr>
<tr>
<td>Grades 6th – 12th Schedule and Expectations</td>
<td>23</td>
</tr>
<tr>
<td>COVID-19 Sick Policy School Year 2020-21</td>
<td>25</td>
</tr>
<tr>
<td>Frequently Asked Questions</td>
<td>27</td>
</tr>
<tr>
<td>Parent Resources</td>
<td>29</td>
</tr>
</tbody>
</table>
# Ongoing Readiness Assessment

## Physical Wellness
- Follow all Department of Health directives
- Family/student health compact
- Dedicated entrance for all
- Only staff and students in buildings
- Staff and student training

## Social Emotional Wellness
- Social emotional screening and evaluation for all students.
- Staff and parent referral process
- Staff Training

## Food Services
- Provide meals for both in-person and at home students
- Provide meals in other areas when needed
- Maintain high quality, cooking
- Follow USDA meal guidelines

## Facilities
- Prepare spaces for physical distancing
- Install health and safety signs
- Setup entry health checkpoints
- Supply PPE for district
- Hand sanitizer in area with no sinks

## Transportation
- Develop routes, and bus loading plans for physical distancing
- Open windows and maximize ventilation on buses

## Technology
- One-to-one devices for all students K-12
- Technology support over phone and web
- Online tech resources
- Student and family training
- Staff training
Continuous Learning Guidelines and Expectations for the Thorp School District*

*All options will depend on guidance from Kittitas County Heath Department, the Governor, and OSPI. Final approval is given by the Thorp School District Board.

BUS ROUTES/HEALTH ATTESTATIONS/POINT OF ENTRY

Everyone who enters will have completed a daily wellness screening and complete a temperature check. The wellness screening checklist for parents/guardians and staff will be provided prior to school starting and all parents/guardians, students and staff will receive guidance. Wellness screenings will be completed on Skyward daily by parents/guardians before 8:15 am to gain entry to school for that student. Thorp will have a ‘frontline’ employee who monitors all students and staff on Skyward to make sure they are cleared for entry to campus that day. Masks will be required for entry.

ACADEMIC SCHEDULE

We will begin school with the Online learning option for the first quarter.

1st Quarter Online

School will reopen with new health guidelines as established by the state and the Kittitas County Health Department. Entry to school will be restricted. Instruction will be online with dedicated Zoom schedules for all classes. Food services will be delivered along bus routes Monday-Friday, buses departing at 11:30 am. Small Groups of up to 5 students per classroom may receive in person instruction based on need including specially designated instruction, educational justice, administration of assessments, and course requirements. Buses will pick up and drop off prescheduled students.

ELEMENTARY

<table>
<thead>
<tr>
<th>Monday/Tuesday</th>
<th>8:30 am - 11:30 am</th>
<th>Learning Pods &amp; Specialized instruction</th>
<th>In person as assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 pm - 3:00 pm</td>
<td>Online Learning</td>
<td></td>
<td>Zooms as scheduled</td>
</tr>
<tr>
<td>Wednesday</td>
<td>8:30 am – 1:00 pm</td>
<td>All online instruction</td>
<td></td>
</tr>
<tr>
<td>Thursday/Friday</td>
<td>8:30 am - 11:30 am</td>
<td>Learning Pods &amp; Specialized instruction</td>
<td>In person as assigned</td>
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<tr>
<td></td>
<td>1:00 pm - 3:00 pm</td>
<td>Online Learning</td>
<td>Zooms as scheduled</td>
</tr>
</tbody>
</table>

**SECONDARY**

<table>
<thead>
<tr>
<th>Monday/Tuesday</th>
<th>8:30 am - 11:30 am</th>
<th>Learning Pods 1st – 6th periods</th>
<th>In person as assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1:00 pm - 3:00 pm</td>
<td>Online Learning</td>
<td>Zooms as scheduled</td>
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<th>Wednesday</th>
<th>8:30 am – 1:00 pm</th>
<th>All online instruction</th>
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<td>8:30 am - 11:30 am</td>
<td>Specialized Instruction</td>
<td></td>
</tr>
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<td></td>
<td>1:00 pm - 3:00 pm</td>
<td>Online Learning</td>
<td>Zooms as scheduled</td>
</tr>
</tbody>
</table>

**Hybrid A**

Entry to school will be restricted. Preschool will operate as normal Monday – Thursday and move into the art room for more space. Thorp will operate with 1/2 of the enrolled students rotating two days a week for social distancing. Learning Pod Group A will attend Monday and Tuesday, 8:30 am – 3:00 pm. Learning Pod Group B will attend Thursday and Friday, 8:30 am – 3:00 pm. Friday will not be an early release day. On Wednesday teachers will set office hours for online for support between 8:30 am and 1:00 pm. Bus routes, recess times, and lunchtimes will be amended to reflect this. Backpacks will be required for all students in order to transport Chromebooks, iPads, and empty water bottles. These must be transported back and forth between home and school. There will be no locker use for secondary students.

In the case of adverse weather conditions, a call/email will go out by 8pm the night before and school will be online for that school day.

**Full Open**

Entry to school will be restricted. Backpacks will be required for all students in order to transport Chromebooks, iPads, and empty water bottles. These must be transported back and forth between home and school. There will be no locker use for
secondary students. We will return to normal school hours: Monday – Thursday, 8:30 am – 3:00 pm & Friday, 8:30 am – 1:30 pm.

In the case of adverse weather conditions, a call/email will go out by 8pm the night before and school will be online for that school day.

CLEANING SCHEDULE (INSERT NEW SCHEDULE)

Outdoor Areas: Regular cleaning
   1. Playground equipment (routine cleaning only – the CDC currently recommends against disinfecting these surfaces.)
      • Swings
      • Climbing structures
      • Ladders
      • Toys
   2. Tables
   3. Benches and chairs
   4. Doorbells, buzzers, and intercom buttons
   5. Door handles
   6. Railings

Throughout the School: Regular cleaning
   1. Light switches and switch plates
   2. HVAC vents
   3. HVAC filters, if applicable, otherwise replace them regularly, and switch to filters with a higher MERV rating if possible. (Higher MERV ratings equate to more particle filtration.)

In the Halls:
   1. Door handles
      • Exterior: Every two hours cleaned
      • Interior: Cleaned daily, then kept open during school hours
2. Water fountains – Closed
3. Brita bottle filler – Cleaned twice daily

In the Classroom and Offices:
   1. Desks/Chairs:
      • P-12th grade all desks will be sanitized by janitorial staff
      • 7th-12th grade students will sanitize their desks between users
   2. Sinks: Sanitized daily
   3. Classroom supplies: Individualized
   4. Class equipment (microscopes, globes, pencil sharpeners, etc.)
      • Individualized & sanitized after use
   5. All copy machines will be sanitized daily

Cafeteria: Cleaned and sanitized after each cohort
   1. Tables
   2. Chairs
   3. Countertops
   4. Napkin dispensers
   5. Vending machine buttons
   6. Microwave handles and buttons
   7. Waste and recycling bins
   8. Brita

Restrooms: Sanitized Twice daily and deep cleaned after school
   1. Doorknobs and handles
   2. Faucet handles
   3. Paper towel dispenser handles
   4. Hand dryer buttons
5. Soap dispenser buttons
6. Toilet paper dispensers
7. Sanitary napkin dispensers
8. Toilet flush handles
9. Toilet doors, door handles, and locks

Athletic facilities: Closed until further notice
   1. Locker rooms
      • Locker handles
      • Benches
      • Door handles
   2. Wrestling mats
   3. Shared sports equipment (balls, shotputs, etc.)
   4. Pool equipment (flotation devices)

Auditoriums and Gyms: Closed until further notice
   1. Seats
   2. Benches
   3. Scoreboard buttons
   4. PA equipment
FOOD SERVICE

Online:

- Students will be offered the opportunity to preorder the day before breakfast and or lunch for the next day, and will meet the bus driver in the morning at the regular scheduled bus route and time to pick up the pre-ordered sack meals.

- These meals will be ordered the same as prior to the Covid-19 emergency closures and will follow the NSB and NSL program guidelines. They will be claimed by student name, grade and free or reduced priced or paid eligibility. Parents will need to setup lunch accounts with money in them for their student (if applicable) prior to the first day of school.

Hybrid A:

- Students attending class on school grounds will be offered breakfast and lunch. Breakfast will be served in the cafeteria. Students will be served their lunches by classroom in the cafeteria (K-2nd) and brick building gym (3rd-5th). Preschool students will eat in their classroom. 6th – 12th will eat in the main gym bleachers, cafeteria, outside at picnic tables, or in the internet café depending on the grade band.

- The students that are attending classes online at home will be offered the opportunity to preorder by the day before breakfast and or lunch for the next day, and will meet the bus driver in the morning at the regular scheduled bus route and time to pick up the pre-ordered sack meals.

- Meals are provided free of charge under the Summer Meal Program guidelines.

- Elementary Lunch Schedule:
  - K-2nd grade Lunch  11:20 am – 11:40 am
  - 3rd-5th grade  11:40 am – 12:00 pm

- 6th – 12th Lunch Schedule:
  - Monday/Thursday  12:15 pm – 12:55 pm
  - Tuesday/Friday  12:25 pm – 1:05 pm
RECESS SCHEDULE

• Students will not be required to wear masks outside as long as they social distance.

Online:
Students attending school will have recess from 9:15 am – 9:25 am with the following enhancements:

• Playground will be divided into sections; students will be assigned a section by classroom throughout the playground.
• A recess supervisor will be in each section monitoring behavior and students going into other student sections.
• Each classroom will rotate into different sections throughout the week, this way everyone will have an opportunity to play in each area.
• Each recess supervisor will have a radio and whistle for communication.

Hybrid A:
The regular recess schedule will be followed with the following enhancements:

• Playground will be divided into sections; students will be assigned a section by classroom throughout the playground.
• A recess supervisor will be in each section monitoring behavior and students going into other student sections.
• Each classroom will rotate into different sections throughout the week, this way everyone will have an opportunity to play in each area.
• Each recess supervisor will have a radio and whistle for communication.

Monday-Tuesday & Thursday-Friday Schedule

<table>
<thead>
<tr>
<th>Grade</th>
<th>Morning Recess</th>
<th>Lunch Recess</th>
<th>Afternoon Recess</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd-5th grade</td>
<td>9:40 am - 9:55am</td>
<td>11:20-11:40 am</td>
<td>12:55-1:10 pm</td>
</tr>
</tbody>
</table>
Full Open

The regular recess schedule will be followed with the following enhancements:

- Playground will be divided into color coded sections; students will be assigned a section by class throughout the playground.
- A recess supervisor will be in each section monitoring behavior and students going into other student sections.
- Each classroom will rotate into different sections throughout the week, this way everyone will have an opportunity to play in each area.
- Each recess supervisor will have a radio and whistle for communication.
- Students will enter through one door and exit another door in order to keep social distancing during lunch/recess transition.

- Monday-Thursday Schedule

<table>
<thead>
<tr>
<th>Morning Recess</th>
<th>Lunch Recess</th>
<th>Afternoon Recess</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd-5th grade</td>
<td>9:40 am - 9:55am</td>
<td>11:20-11:40am</td>
</tr>
<tr>
<td>P-2nd grade</td>
<td>10:00 am - 10:15am</td>
<td>11:40-12:00pm</td>
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</table>

- Friday Schedule

<table>
<thead>
<tr>
<th>Morning Recess</th>
<th>Lunch Recess</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd-5th grade</td>
<td>9:15 am - 9:30 am</td>
</tr>
<tr>
<td>P-2nd grade</td>
<td>9:30 am – 9:45 am</td>
</tr>
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</table>
TECHNOLOGY

Full open/Hybrid A/Hybrid B:

- Students will take their Chromebooks and iPads home every day to use and charge.
- Students will keep their chargers at home.
- Backpacks will be required to transport Chromebooks and iPads to and from school each day.
- There will be no locker use for secondary students.

Online:

Students will have Chromebooks, iPads and Kajeets (if needed) at home. Portable hotspots will be available in Thorp.
Thorp’s Overarching Goal

When operating under an online learning model or a hybrid model the following guidelines will be followed. Through “continuous learning,” we will establish and maintain connections with students and families to provide learning materials and supports using a variety of modalities (e.g., email, phone, printed learning materials, and online platforms).

Our priorities:

- **Keep Students at the Center** - *Intentional outreach to continue building relationships and maintain connections. Help students feel safe and valued.* At a minimum, plan to do the following:
  - Plan for Student Learning: Build on each student’s strengths, interests and needs, and use this knowledge to positively impact learning.
  - Develop a Weekly Plan and Schedule: Offer routines and structures for consistency and to balance think time, work time, and playtime for health and well-being.
  - Contact Families: Partner to support student learning through ongoing communication and collaboration. This will not look the same for every student and family—safety remains the priority. Provide translations as necessary.

- **Design Learning for Equity and Access** - Plan and deliver content in multiple ways so that all students can access learning.
  - Teach Content: Set power standards goals using knowledge of each student and Washington state student learning standards.
  - Deliver Flexible Instruction: Consider how to deliver content depending on tools and resources accessible to each student. Delivery of instruction may include printed learning materials and phone contact, email, technology-based instruction, or a combination to meet diverse student needs.
  - Engage Families: Communicate with families about engagement strategies to support students as they access learning. Families are critical partners. Provide translations as necessary.

- **Assess Student Learning** - Manage and monitor student learning and plan what’s next for learning.
  - Check Student Learning: Use a variety of strategies to monitor, assess, and provide feedback to students about their learning.
  - Make Instructional Adjustments: Use formative assessment results to guide their reflection on the effectiveness of instruction and to determine next steps for student learning.
  - Engage families: Communicate with and seek input from families about assessment results in order to inform the next steps. Provide translations as necessary.
ONLINE LEARNING
Expectations for Teachers

Some families may have limited internet access and devices which may be shared between multiple people. Allow and provide yourself and students plenty of graces during this time as you/they adjust to continuous learning.

1. Follow OPSI’s Guidelines for **maximum** student commitment each day.
2. Monitor and respond to student learning progress – academic progress will look different for each student
3. Use a combination of weekly assignments, projects, and audio/video check-ins to assess learning and provide feedback
4. Scale back and adjust as needed
5. Coordinate with other educators for students who would benefit from higher intensity or frequency of connection
6. Follow the Thorp School District Grading Policy.
7. Provide options (technology-based and non-technology based options, including printed learning materials) for assignments that give students and families flexibility, allow for creativity, and increase interest and motivation.
8. All teachers are expected to utilize, and must become proficient at using, technology when providing instruction and assignments. This technology may include but is not limited to the following:
   a. Google Classroom
   b. Google Docs
   c. Zoom
   d. YouTube
   e. Class Dojo
   f. Teachers must provide written assignments to students who do not have internet access. Buildings will develop plans to address how teachers will provide materials.
   g. Professional Learning Communities will develop schedules. Schedules will include office hours designed for contact time with students.
Expectations for Students

- Get dressed as if you were going to school to cue your brain that there’s learning to be done.
- Work with your family to set a schedule for your learning and for family time.
- Identify the best possible learning environment for you. Make sure it’s comfortable and a place where you can focus on your learning.
- Your teachers and other students want to see you and hear your voice! Speak up and ask for help.
- Be proactive in getting help when you’re feeling stuck. Don’t wait until the last minute to ask for help.
- Take a study break! Go outside if you can.
- This increase in screen time will be hard on your eyes. During breaks, look at things that are far away to keep your eyes healthy.
- Families are encouraged to set schedules that include time for learning, snacks, meals, playtime (movement), and social time.
- Watch the volume on earbuds/ headphones. Loud volumes can damage ears over time. When in doubt, turn it down.
- Use all technology in safe and respectful ways. Follow the rules your school has in place.

Expectations for Parents/Guardians

Think about the following as you support the continuous learning of your child:

- Stay in touch with your child’s teacher and school
- Stay in contact with the educator providing learning opportunities to your child
- Identify areas of interest to your child
- Look for ways to make learning fun
- Encourage your child to play outdoors—it’s great for physical and mental health
- Take a walk with your child or go on a bike ride
- Use indoor activity breaks (e.g. stretch breaks, dance breaks) throughout the day to help your child stay healthy and focused
**English Language Learners**
Students will continue to receive opportunities to support English Language development and instruction that is tailored to their proficiency level. Our teachers will continue to support students with their current academic work. For students struggling to make progress or access learning, direct check-ins with the student and families will occur.

**Title I/LAP**
Title I and LAP staff work in collaboration with teachers to support individual student needs. Additional check-ins with students and families may also occur from paraeducators and administration, to support student engagement.

**Counseling**
Teachers and staff will make referrals to the school counselor or local mental health counseling team if they become aware of a student struggling with social, emotional, or mental health issues. All teachers and administration collaborate weekly in support of student needs. Teachers and staff will make academic referrals to the school counselor. Strategies for increased student engagement and progress are discussed, with interventions for deeper learning and social connections. Social Emotional Learning (SEL) resources are shared with students and families. Students are also referred to Comprehensive Health for services. The school counselor also provides weekly contact to students on their caseload. We utilize the local crisis line as needed 509 925-4168 and share this number with families, as needed.

**Special Education**
Special education staff will examine the effects of COVID-19 and the special education and related services provided during Spring 2020 school facility closures on the student’s overall progress and engagement, including progress toward their IEP goals in the general education curriculum. Evaluations and IEP meetings will be conducted by ZOOM or in person. Staff will be contacting parents to discuss schedules and services for in-building specially designed instruction. Please contact the special education director or your child’s teacher if you have a student concern or would like to make a referral for special education services.

**504 Plans**
Yearly 504 meetings will be scheduled in-building or by ZOOM. Please contact the school counselor if you have a student concern or would like to make a referral for a 504 plan.
Highly Capable Program
Our district is learning to adapt to health and safety concerns; this includes how we provide services to our students who qualify for highly capable education. It is important that we foster growth through positive social interaction regardless of the medium through which it is being conducted. Through distance education, we will maintain a stimulating learning environment so those students can continue to achieve their goals.
Qualifying students will communicate through a weekly virtual meeting to maintain connections that would be in the classroom. Differentiated instruction is inevitable simply due to the nature of distance learning. Enriching activities may involve videos, articles, podcasts, projects, or virtual field trips. Accelerated learning opportunities will be introduced as students become more comfortable with distance learning.
When in-person instruction is able to resume, highly capable services will be conducted in the students' respective classrooms (a "push in" model rather than a "pull out" model as we have conducted in the past) to ensure the safety of the learning pods.

Learning Pods
Students will be placed in small groups called Learning Pods. In accordance with health and safety guidelines, these groups will be kept separate from other groups as much as possible. They will be in the same class, same recess area, bus seating, and will eat together.

Online Schedules
The following schedules have been developed for each Professional Learning Community (PLC). Nikki Pollock and principals will continue to work with each respective PLC to update schedules as needed. **Schedules are subject to modifications based on changes due to the COVID-19 Pandemic.**

Attendance
WAC 392-401A-016: Definition of absence from remote learning. (1) A student is absent from remote learning when the student is not participating in planned instructional activities on a scheduled remote learning day. (2) Evidence of student participation in remote learning may include, but is not limited to: (a) Daily logins to learning management systems; (b) Daily interactions with the teacher to acknowledge attendance (including messages, emails, phone calls or video chats); or (c) Evidence of participation in a task or assignment.
PK – 5TH PROFESSIONAL LEARNING COMMUNITY

Schedules: Suggested schedules will be offered by the teacher based on the current reopening plan.
Grading Policy: Elementary grades are standards-based. Daily engagement and assignment completion is required.
School Closures: If the school is closed for COVID and/or inclement weather, all students will transition to immediate online classrooms the next day.

Grades PK – 2nd Schedule and Expectations

- Pre/K - 2 teachers will be available by Class Dojo messages or Zoom and phone calls by appointment.
- Parent/Guardian & Student Expectations: We appreciate the parental/guardian support needed for our students to access their online learning. Please make sure to review the expectations listed in the Continuous Learning Plan. Students and parents are being asked to stay engaged during the time we are learning online, through the classroom learning platform, in order to stay current with our student learning standards. Stay in contact with your child’s teacher for support and guidance.
- Each classroom teacher will be providing learning assignments specifically to their class.

Grades 3rd – 5th Schedule and Expectations

- Students are expected to engage in ELA (English/Language Arts), mathematics, social studies/history, science, and specialist content daily via the Google Classroom platform.
- To deliver our district-adopted curriculum, content will be delivered via Zoom and/or recorded lessons.
- Our mathematics curriculum will be delivered through the use of Zearn and live or recorded support as needed.
- Students are expected to access their respected Google Classroom to view the academic tasks being provided and also to submit finished tasks.
- Students are expected to communicate with their teacher(s) daily via the main interfaces of Gmail and Zoom using appropriate digital etiquette and following the rules and expectations outlined in the Elementary Handbook.
6-12 PROFESSIONAL LEARNING COMMUNITIES

Schedules: Suggested schedules will be offered by the teacher based on the current reopening plan.

Grading Policy: Follows student handbook. (F grade is available to use, P/F courses exist)

School Closures: If the school is closed for COVID and/or inclement weather, all students will transition to immediate online classrooms the next day.

Grades 6th – 12th Schedule and Expectations

- Students are expected to come to school and participate in classes to the best of their ability. When attending school in-person, everyone is required to wear a mask and maintain social distance.
- Attendance policy will follow student handbook and WAC 392-401A-016
  - WAC 392-401A-016: Definition of absence from remote learning. (1) A student is absent from remote learning when the student is not participating in planned instructional activities on a scheduled remote learning day. (2) Evidence of student participation in remote learning may include, but is not limited to: (a) Daily logins to learning management systems; (b) Daily interactions with the teacher to acknowledge attendance (including messages, emails, phone calls or video chats); or (c) Evidence of participation in a task or assignment.
- COVID-19 quarantine absences (due to exposure, not illness)--students are expected to use video conferencing to keep up with classes and complete assignments.
- Each teacher will determine their curriculum. Assignments and due dates will be given through Google Classroom and/or video conference.
- Communication is the key. Parents and students will communicate frequently and directly with teachers if students are not able to attend.
- Online learning expectations and engagement levels will be considerably more rigorous for students than the Spring of 2020. Academic expectations will be the same as if we were in the school building.
• Students are expected to participate in classes online to the best of their ability. Students will attend any scheduled video conference their teachers may have during the regularly scheduled class time.

• Video Conference Guidelines:
  o Treat video conference meetings as if you were in the classroom.
  o All attendees will be dressed and appear in an appropriate quiet area with no pets.
  o Eating is not appropriate during a video conference.
  o Video will be on or at discretion of the teacher.
  o Mute will be on unless speaking.
  o Chat will be used only for the good of the order. No personal conversations.
  o Be on time to the meeting.
  o Students will receive a video conference invitation from their classroom teacher.
  o Video conference meetings will not be recorded.
  o The Thorp Student Handbook will dictate behavior.
  o Socially acceptable behavior is required at all times.
  o If any behavior is disruptive students will be muted or removed and parent contact will be initiated.
  o Discussions should be on task and directives from teacher must be followed!
  o To protect the privacy of all students, pictures or recordings from video conferences should not be taken or posted when other students are displayed.

• Students will be available for online learning during regular schooldays and hours.

• Wednesday classes could be replaced with:
  o Zoom tutoring
  o Study hall
  o PLC/Staff meetings
  o Schedule other services for students
  o Assessment
  o Individual/Small group meetings (ASB/FBLA/FFA)
  o Online Curriculum Development
COVID-19 Sick Policy School Year 2020-21

The purpose of this policy is to outline Kittitas County Schools in partnership with the Kittitas County Public Health Department school guidelines and re-opening of campus after the COVID-19 pandemic. These guidelines have been carefully considered to address and promote the safety, health, and welfare of our community. These procedures are subject to change in accordance with circumstance and public health orders. We ask that you please keep the school district informed of illness-related absences and/or COVID-19 diagnosis or exposure. Please contact the Kittitas County Public Health Department with any questions or concerns: 509-962-7515

Symptoms and conditions requiring absence from campus

<table>
<thead>
<tr>
<th>Infectious Disease Symptoms</th>
<th>Other Conditions requiring exclusion</th>
</tr>
</thead>
<tbody>
<tr>
<td>● Fever or fever-like symptoms</td>
<td>● Confirmed non-COVID viral infectious disease with fever</td>
</tr>
<tr>
<td>o Temperature above 100.0 F or with or without the</td>
<td>o Ex: influenza or rhinovirus</td>
</tr>
<tr>
<td>presentation of fatigue/body aches/chills/rigors.</td>
<td>● Contagious infections requiring antibiotic treatment</td>
</tr>
<tr>
<td>● Respiratory symptoms</td>
<td>o Ex: Strep throat or pink eye</td>
</tr>
<tr>
<td>o Cough, congestion, runny nose, sore throat, shortness</td>
<td>● Undiagnosed, new, and/or untreated skin rash or condition</td>
</tr>
<tr>
<td>of breath not appeared to be related to allergies or</td>
<td>● Doctor’s note requiring an individualized plan of care to stay home due to medical concerns.</td>
</tr>
<tr>
<td>asthma.</td>
<td></td>
</tr>
<tr>
<td>● Gastrointestinal symptoms</td>
<td></td>
</tr>
<tr>
<td>o Diarrhea, vomiting, or severe nausea.</td>
<td></td>
</tr>
<tr>
<td>● New unexplained loss of taste or smell</td>
<td></td>
</tr>
<tr>
<td>● Student reported or has been notified that they have been</td>
<td></td>
</tr>
<tr>
<td>in close contact (under 6 feet distance for 15 minutes) with</td>
<td></td>
</tr>
<tr>
<td>a positive COVID-19 case by the Kittitas County Public</td>
<td></td>
</tr>
<tr>
<td>Health Department.</td>
<td></td>
</tr>
</tbody>
</table>
### Procedure for Return to School

<table>
<thead>
<tr>
<th>Infectious Disease Symptoms</th>
<th>Other Conditions requiring exclusion</th>
</tr>
</thead>
<tbody>
<tr>
<td>● If presenting with symptoms, please test your child for COVID-19 and/or provide a doctor's note for other treatment-specific guidelines.</td>
<td>● If confirmed the student has non-COVID viral illness please provide a doctor’s note.</td>
</tr>
</tbody>
</table>
| ● If you choose not to test, your student can return when it has been at least 10 days from the start of symptoms  
  ○ OR three days (72 hours) since recovery AND a health care provider has certified that the student does not have suspected or confirmed COVID-19. | ● Students may return once 72 hours symptom-free without the use of medication. |
| ● If notified to self-quarantine due to a close exposure (under 6 feet distance for 15 minutes) to a COVID positive case, stay home and monitor for symptoms of COVID for 14 days. | ● After the first 24 hours of various antibiotic treatments for contagious infections (i.e. strep throat, pink eye, etc.) |
| ● If NEGATIVE for COVID-19, please remain home for 24 hours symptom-free without the use of medication. Please consider retesting if symptoms worsen. | ● Doctor’s note requiring an individualized plan of care to return to school with medical concerns as specified. |
| ● If POSITIVE for COVID-19, the student must stay home for 10 days minimum and return when symptom-free for 24 hours and released by Kittitas County Public Health Department. | |
Frequently Asked Questions

How will contact tracing work in a school district?

Your child’s privacy and health are very important to us. If your student tests positive for COVID the Kittitas County Health Department will contact you directly. They will ask you who your student has been around for more than 15 minutes from the date of the call minus two days before symptom development. These are the contacts outside of the school day, and these would be considered the contacts potentially exposed to COVID and would be notified of exposure by the Kittitas County Health Department.

In the school setting, learning pod or groupings of children help to minimize risk to a large number of children and quickly aid the health department with information needed to contact and identify those close contacts requiring quarantine and exclusion from school for 14 days.

If my child tests positive who in the school district will find out?

Your students name will not be released by the health department or by the school district to the public. The health department will notify the COVID point person in your school district: IE school nurse or school administrator of the student’s name to quickly identify exposure lists. The school district takes your student’s privacy and health information very seriously. The COVID point person in each school district will be working closely with the KCHPD to help maintain privacy of staff/students and to help maintain the health and safety of the school district this fall.

Other students in my child’s class got sent home but my child did not, can I find out why?

The Kittitas County Public Health Department will notify you directly if they think your child has been exposed to someone who is COVID positive. If your child is not symptomatic he/she can continue to come to school. If your child develops symptoms of COVID at any time during the school year please quarantine your child at home and contact their doctor to get tested.
The school nurse sent my child home for a sore throat but it is not COVID. Why do I need to keep him home for 10 days?

We understand that the symptoms for COVID are also the symptoms for many viral illnesses that children get throughout a school year. If you believe that their symptoms are because of another viral or bacterial condition we will require a doctor’s note stating that their symptoms are non-COVID related AND your student is fever free for 24 hours.

14 days? 10 days? Why the discrepancy?

14 days of quarantine is based on the length of time it can take for symptoms to show up in your body if you have been exposed to someone with COVID. 10 days is based on the amount of time- from the onset of symptoms that viral particles can be shed in your cough or sneeze and cause others to become ill. It is also the usual length of symptoms for the average COVID patient. If your student is still symptomatic on day 10 they will be required to stay home per the Department of Health until they are symptom-free for 3 days.

Will the district supply PPE for students and staff?

Thorp will supply employees with the PPE that is required by DOH guidelines. Thorp will provide students with reusable masks and disposable masks and will work with families to help them provide PPE for their student.

What measures will be taken to make sure staff members are protected under DOH guidelines?

The following steps will be taken to meet DOH guidelines:

- Staff will complete a daily health attestation and temperature check
- Staff will wear masks
- Staff will social distance and not spend more than 10 minutes in close proximity to any staff or student
- Staff will eat in their rooms – staff lounge closed
- Staff and PLC meetings will be by Zoom
✓ Staff work room will be closed to students

Parent Resources

- OPSI Reopening of school work group 20/21:
  https://www.k12.wa.us/sites/default/files/public/workgroups/Reopening%20Washington%20Schools%202020%20Plan
  ning%20Guide.pdf
- What to do if you have COVID-19 symptoms but have not been around anyone diagnosed with COVID-19:
- What to do if you were potentially exposed to someone with COVID-19:
- Kittitas County COVID Resource Site https://kittitasemergency.org/
- Upper County KVH Urgent Care: (509) 674-6944