

THORP SCHOOL DISTRICT #400
BOARD OF DIRECTORS
10831 North Thorp Hwy, Thorp School Library
August 25, 2015 6:30 p.m.
Regular Meeting

Board Members Present: Regina Bridwell, Carol Johnson, Tamara McDonnell-Holmes, Stephen Moore, Keith Salyer
Linda Martin, Secretary to the Board; Lisa Pendley, Clerk to the Board

Guests: Loretta Bushbaum, Rachel Carlson, Betsy Crimp, Ed Foster, Becky Hill

1. Call to Order and Flag Salute	Dr. Salyer called the meeting to order at 6:30 p.m. Mr. Foster led the flag salute.
2. Approval of Minutes	Mrs. McDonnell-Holmes motioned to approve the Minutes of the July 28, 2015, Regular Meeting of the Board; Mrs. Johnson seconded. Unanimous.
3. Approval of Agenda	Dr. Moore motioned to approve the Agenda; Mrs. McDonnell-Holmes seconded. Unanimous.
4. Approval of Consent Agenda	<p>A. Consideration to approve the resignation of Margo Cushing, paraeducator, effective June 12, 2015.</p> <p>B. Consideration to approve the resignation of Kathleen Wenzel, bus driver, effective June 12, 2015.</p> <p>C. Consideration to approve the employment contract for Justin Blackburn, Middle School Head Girls Basketball Coach, in the amount of \$2,965.00.</p> <p>D. Consideration to approve the Contract Service Agreement for Mel Blair, Special Education Director, in the amount of \$65.00 per hour.</p> <p>E. Consideration to approve warrants as listed on the Agenda.</p> <p>Mrs. Johnson motioned to approve the Consent Agenda. Ms. Bridwell seconded. Unanimous. Dr. Moore noted that his student will miss Ms. Wenzel as her bus driver.</p>
5. Public Comment	None.
6. Reports to the Board	<p>A. Superintendent's Report – Dr. Linda Martin</p> <ul style="list-style-type: none">• Current enrollment numbers are higher than expected: 74 elementary students, including 6 preschool, with 5 enrollments pending; 40 secondary students with 4 enrollments pending. With some of these students part-time, this equals 86.5 FTE. We have budgeted for 82.

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6. Reports to the Board (cont.)	<ul style="list-style-type: none">• This year's Open House is scheduled for September 17, 6:30-7:30 p.m.• The Discovery Lab Open House is this Thursday night from 5:30 to 7:30 p.m.• Volleyball practices have started. September 9th is the first game (away); September 10th is the first home game at Thorp. We are not able to have football due to lack of participants.• Jarred Fudacz, representing the Board of The Thorp Community Day, has offered Thorp School a free table space for promotional materials on Community Day October 3rd. The Thorp Community Day group also has a table at the fair they have offered to share with the school. Four promotional posters will be displayed with possibly a brochure handout.• The Business Manager position is still open. In July and August a fiscal coordinator at the ESD105 has been processing payroll and entering accounts payable with support from Dr. Martin and Mrs. Pendley. After discussing options, the Board directed Dr. Martin to continue to try to fill the position and continue to have the ESD support.• Sections of Board Policies were distributed to each Board member for review and identifying all references to Board action to be taken within each policy. <p>B. Maintenance and Transportation Report – Mr. Ed Foster, Manager</p> <ul style="list-style-type: none">• The Brick Building exterior masonry repairs are complete.• The elementary roof project is complete and has a 20-year warranty.• The old poplar trees have been removed. Due to extensive roots, the fence will need to be re-set. The area has been hydro-seeded.• New carpet has been installed in the computer lab. The existing exhaust fan/vent in the computer lab will be repaired.• McKinstry is working on the older mechanical system, replacing gaskets and new valves, and rebuilding pumps. This is all paid for as part of the energy rebate.• Mr. Foster is currently working on the leak on the exterior of the west wall of the gym.• E3 Solutions will come in over the winter break to install automatic door locks with keyless entry and security cameras.
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6. Reports to the Board (cont.)	<ul style="list-style-type: none">• The buses are ready to go. The drivers went through their in-service training last week. We currently are advertising for a driver and substitute drivers, and will start the year with a substitute route driver. An additional route into Ellensburg has been discussed, but a decision has been postponed until we have additional drivers.• Bryson Sales has agreed to repaint the misspelled signage on the bus. Discussion was held about purchasing a vinyl or magnetic sign as a temporary fix if there is a delay in the permanent repair. <p>C. Statement Assessment Results The Smarter Balance Assessment Results were discussed. Mrs. McDonnell-Holmes congratulated the teachers for creating a successful environment for student testing.</p>
7. Old Business	<p>A. New Policy Number – Policy 3205 – Civility – revised to Policy 3203 (<i>Information Item</i>)</p> <p>B. Policy 2022 – Electronic Resources and Internet Safety (<i>Second Reading</i>) Dr. Moore motioned to approve the revisions to Policy 2022. Mrs. Johnson seconded. Unanimous.</p> <p>C. Policy 3122 – Excused and Unexcused Absences (<i>Second Reading</i>) Mrs. McDonnell-Holmes motioned to approve the revisions to Policy 3122. Dr. Moore seconded. Unanimous.</p> <p>D. Policy 3205 – Sexual Harassment of Students Prohibited (<i>Second Reading</i>) Mrs. Johnson motioned to adopt Policy 3205. Ms. Bridwell seconded. Unanimous.</p> <p>E. Policy 3220 – Freedom of Expression (<i>Second Reading</i>) Ms. Bridwell motioned to approve the revisions to Policy 3220. Mrs. Johnson seconded. Unanimous.</p> <p>F. Policy 3246 – Restraint, Isolation, and Other Uses of Reasonable Force (<i>Second Reading</i>) Mrs. Johnson motioned to approve the revisions to Policy 3246. Dr. Moore seconded. Unanimous.</p>

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<p>7. Old Business (cont.)</p>	<p>G. Policy 3421 – Child Abuse, Neglect and Exploitation Prevention (Second Reading) Dr. Moore motioned to approve the revisions to Policy 3421. Mrs. Johnson seconded. Unanimous.</p> <p>H. Policy 3422 – Student Sports – Concussion, Head Injury and Sudden Cardiac Arrest (Second Reading) Ms. Bridwell motioned to approve the revisions to Policy 3422. Mrs. Johnson seconded. Unanimous.</p> <p>I. Policy 5011 – Sexual Harassment of District Staff Prohibited (Second Reading) Dr. Moore motioned to approve the revisions to Policy 5011. Mrs. McDonnell-Holmes seconded. Unanimous.</p> <p>J. School Board Operating Protocols (Finalized Document to Sign) The “School Board Operating Protocols” previously discussed and agreed upon by the Board was distributed for signatures.</p>
<p>8. New Business:</p>	<p>A. Accountability Audit Results (Information Item) An off-site audit was completed for the period of September 1, 2013 through August 31, 2014, with excellent audit results and no findings. The Board congratulated the previous Business Managers, Briana Skinner and Kathryn Burr.</p> <p>B. Affix Fines and Fees for 2015-2016 (Action Item) No changes from last year. Dr. Moore motioned to adopt the Fines and Fees for the 2015-16 school year. Ms. Bridwell seconded. Unanimous. Board note: The Phoenix Truss Company on Hwy 10 will donate their extra wood for woodshop projects if needed.</p> <p>C. Policy 6114 – Gifts or Donations (First Reading)</p> <p>D. Policy 6220 – Bid Requirements (First Reading)</p> <p>E. Policy 6512 – Infection Control Program (First Reading)</p>
<p>9. Correspondence</p>	<p>None.</p>

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10. Board Members' Comments	<ul style="list-style-type: none">• Mrs. McDonnell-Holmes began a discussion about possible improvements to the school breakfast and lunch program. She would like to see the food service program use products from local growers, suggesting River Farm Organic Produce who is part of the food coalition. <p>Dr. Martin noted the following steps toward improvements planned for the upcoming year and beyond:</p> <ul style="list-style-type: none">• we have purchased washable plastic trays and silverware to avoid using disposable supplies;• the Wellness Program this year will have a committee that will move us forward in being green and using local providers;• we are reviewing a kitchen remodeling plan to add not only preparation space but teaching space as well;• we are hoping to be able to compost this year with the help of students who will sort trash and compostable items. <p>Mrs. Johnson would like to see food preparation from scratch and more cooking in order to teach students and set examples about healthful cooking and eating habits.</p> <p>The September menu will be on the website soon.</p> <p>The Board directed Dr. Martin to pursue local farm-to-table options.</p> <p>The Board discussed the lists and quantities of school supplies the students are requested to bring each year.</p> <p>Ms. Bridwell inquired whether or not we have had any communications from the county about the interest on the tax money we paid back. We have not.</p> <p>The Board briefly discussed the possibility of having at-large Board positions. Dr. Moore suggested that changing to having one or two at-large positions from the five districts would allow for more competitive races and a wider variety of candidate backgrounds and interests, and increase the pool of qualified candidates. Dr. Salyer directed Dr. Martin to contact the county Election Board to get more information and/or issue an invitation to speak to the Board. Dr. Martin also offered to bring back to the Board the information from a professional study that was completed two years ago.</p>
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10. Board Members' Comments (cont.)	Dr. Salyer reminded the members about the WSSDA Regional meeting in October and the WSSDA Annual Conference in Bellevue in November. Dr. Moore suggested the new Board members attend the Annual Conference if possible.
11. Closed Session	The Board entered into a Closed Session at 8:50 p.m. for approximately 35 minutes expecting no decisions to be made. A. To discuss collective bargaining parameters per RCW 42.23.140
12. Adjournment	The Board came out of the Closed Session at p.m. motioned to adjourn the meeting at p.m. seconded. Unanimous.
Upcoming Meetings and Events	September 8, 2015 – School Board Meeting, 6:30 p.m. September 8 and 9, 2015 – District Mandatory Days – Staff Returns September 10, 2015 – First Day of School for Students September 17, 2015 – Open House, 6:30-7:30 p.m. September 18-19, 2015 – WSSDA 2015 Legislative Assembly, SeaTac Marriott September 22, 2015 – School Board Meeting, 6:30 p.m. October 5, 2015 – WSSDA Regional Meeting, Selah November 19-22, 2015 – WSSDA Annual Conference, Bellevue